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Roll No.

B.B.A.-II Sem.

18044

B. B. A. Examination, May 2017

BUSINESS COMMUNICATION

(BBA-202)

(New)

Time: Three Hours]

[Maximum Marks: 75

Note: Attempt questions from all Sections as per instructions.

Section-A

(Very Short Answer Questions)

Attempt all the five questions of this Section. Each question carries 3 marks. Very short answer is required not exceeding 75 words. 3×5=15

1. What is business communication?

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What is communication process?

The important types of business letter.

What is non-verbal communication?

5. What do you understand by internet?

Section-B

(Short Answer Questions)

This Section contains three questions, attempt any two questions. Each question carries 71/2 marks. Short answer is required not exceeding 200 words. $7\frac{1}{2} \times 2 = 15$

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- 6. Discuss the importance of effective communication.
- 7. What is meant by an interview?
- 8. Explain the objectives of seminars.

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Section-C

(Detailed Answer Questions)

This Section contains five questions, attempt any three questions. Each question carries 15 marks.

Answer is required in detail. $15 \times 3 = 45$

What do you understand by grapevine? Discuss
its types and characteristics.

10. What do you understand by formal and informal communication? Explain advantages and disadvantages of informal communication.

- 11. What is meant by 'culture'? How does cultural consciousness effect business communication?
- 12. Discuss the main barriers to communication. How will you remove them?

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13. What is meant by survey? Describe the process

of conducting survey.

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Roll No.

BBA-II Sem.

18043

B. B. A. Examination, May 2017

Business Environment

(BBA-205)

(New Course)

Time: Three Hours]

[Maximum Marks: 75

Note: Attempt questions from all Sections as per instructions.

Section-A

(Very Short Answer Questions)

Answer all the *five* questions. Each question carries 3 marks. Very short answer is required not exceeding 75 words.

3×5=15

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What do you understand by Monetary Policy?

Explain 'Mixed Economy'.

3. What is meant by International Business (
Environment?

4. Explain 'Special Economic Zone's' (SEZ's).

5. What is meant by Industrial Policy?

Section-B

(Short Answer Questions)

Answer any *two* questions out of the following three questions. Each question carries 7½ marks. Short(answer is required not exceeding 200 words. 7½×2=15

Explain the main objectives of Counter Trade.

Capitalism v/s socialism.

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 Explain in brief the socio-economic implications of liberalization.

13. What are the major issues before India inviting foreign capital?

Section-C

(Detailed Answer Questions)

Answer any *three* questions out of the following five questions. Each question carries 15 marks. Answer is required in detail.

15×3=45

 Explain the objectives and role of WTO in International Trade.

"The 21st Century is the real base for privatization."
 Comment.

- Describe the main provisions of Foreign Trade
 (Development and Regulation) Act, 1992.
- 12. What are the factors which influence economic environment?

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Roll No.

BBA-II Sem.

18048

B. B. A. Examination, May 2017 **BUSINESS STATISTICS**

(BBA-204)

(New)

Time: Three Hours!

[Maximum Marks: 75

Note: Attempt questions from all Sections as per instructions.

Section-A

(Very Short Answer Questions)

Attempt all the five questions of this Section. Each question carries 3 marks. Very short answer is required not exceeding 75 words. $3 \times 5 = 15$

- 1. "Statistics is the science of averages." Explain.
- 2. Give the meaning and definition of classification.
- 3. From the following information, find out the range and its coefficient: 391, 384, 591, 407, 672, 522, 777, 733, 2828,

1490.

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Define probability.

5. Calculate mode, if arithmetic mean is 15.6 and median is 15.73.

Section-B

(Short Answer Questions)

This Section contains three questions, attempt (any two questions. Each question carries 71/2 marks. Short answer is required not exceeding 200 words. $7\frac{1}{2} \times 2 = 15$

- 6. What do you understand by sampling? Discuss its role in economic analysis.
- Explain the concepts of correlation and 7. regression. How do they differ from each other?
- 8. Calculate the quartile deviation and its coefficient from the following table:

C.I.	F
10-20	3
20-30	5
30-40	15
40-50	10
50-60	. 4
60-70	2

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Section-C

(Detailed Answer Questions)

This Section contains five questions, attempt any three questions. Each question carries 15 marks.

Answer is required in detail. 15×3=45

- What do you understand by graphical presentation?
 Describe its advantages, disadvantages and various forms.
- 10. Define Statistics and discuss its nature and scope.
- 11. Distinguish between positive and negative correlation. Explain the interpretation of correlation with the help of Scatter diagrams.
- 12. Calculate Mean and Mode from the following data:

C.I.	F
0-10	12
10-20	8
20-30	15
30-40	11
40-50	4

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13. Calculate Karl Pearson's coefficient of correlation between the age of husbands and wives from the following data:

Husband's age	32	35	27	38	25	40
Wife's age	28	32	26	35	24	38

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Roll No.

BBA-II Sem.

18045

B.B.A. Examination, May 2017

INDIAN ECONOMY

(BBA-203)

(New)

Time: Three Hours]

[Maximum Marks: 75]

Note: Attempt questions from all Sections as per instructions.

Section-A

(Very Short Answer Questions)

Attempt all the *five* questions of this Section. Each question carries 3 marks. Very short answer is required not exceeding 75 words. $3\times5=15$

What is meant by mixed economy?

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2. Explain population policy of India.

Write a short note on second five year plan.

Define agricultural productivity.

5. Give the name of three financial institutions.

Section-B

(Short Answer Questions)

This Section contains three questions, attempt any two questions. Each question carries $7\frac{1}{2}$ marks. Short answer is required not exceeding 200 words. $7\frac{1}{2} \times 2 = 15$

Write briefly the principal features of Indian economy,

7. What should be the basic objectives of the population policy in India?

8. Explain the problems of Cement Industry in India.

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Section-C

(Detailed Answer Questions)

This Section contains five questions, attempt any three questions. Each question carries 15 marks.

Answer is required in detail. 15×3=45

9. What is meant by growth in terms of economy?
What were the characteristics at the time of independence?

 Describe the population problem in India and suggest measures for the solution of the problem.

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- Critically discuss the National Wages Policy in India.
- Define cottage and small scale industry. Examine their importance in Indian economy.

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13. Discuss the role of commercial banks in the economic development of India.

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Roll No.

BBA-II Sem.

18047

B. B. A. Examination, May 2017

ORGANISATION BEHAVIOUR

(BBA-201)

(New)

Time: Three Hours!

[Maximum Marks: 75

Note: Attempt questions from all Sections as per instructions.

Section-A

(Very Short Answer Questions)

Attempt all the five questions of this Section. Each question carries 3 marks. Very short answer is required not exceeding 75 words. $3\times5=15$

What is organizational behaviour? 1.

What is importance of motivation in an organization?

Explain autocratic leadership.

What are the merits of grapevine?

What is group dynamics? 5.

Section-B

(Short Answer Questions)

This Section contains three questions, attempt any two questions. Each question carries 71/2 marks. Short answer is required not exceeding 200 words. 71/2×2=15

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6. Explain the types of intra-personal conflict.

7. What are the features of a quality circle?

8. Briefly describe the features of theory 'Y'.

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Section-C

(Detailed Answer Questions)

This Section contains five questions, attempt any three questions. Each question carries 15 marks. Answer is required in detail. $15 \times 3 = 45$

9. Define organizational behaviour along with its importance in any organization.

Explain the working of any three prominent techniques of decision-making.

- Explain the challenges organization behaviour in the context of present day environment.
- 12. How is 'John' window model useful in analyzing the causes for interpersonal conflict.

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13. Explain the concept of group norms. What are the problems created by group norms for the organization?

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Roll No.

BBA-II Sem.

18046

B. B. A. Examination, May 2017

Principles of Accounting

(BBA-206)

(New Course)

Time: Three Hours]

[Maximum Marks: 75

Note: Attempt questions from all Sections as per instructions. Use of calculator is allowed.

Section-A

(Very Short Answer Questions)

Answer all the *five* questions. Each question carries 3 marks. Very short answer is required not exceeding 75 words.

3×5=15

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When accounting standards board was constituted in
 India by institute of Chartered Accounts of India:

- (a) October, 1975
- (b) April, 1977
- (c) June, 1976
- (d) November, 1979.

Goods sent on consignment account is a:

- (a) Real account
- (b) Nominal account
- (c) Personal account.
- 3. If nothing is given, what is the percentage maintained by marine insurance companies for reserve for unexpired risk?
 - (a) 40%
 - (b) 50%
 - (c) 60%
 - (d) 100%

4. When goods sent by the head office to the branch, but goods not received by the branch to the closing date of accounting year, then what entry will be in the books of branch?

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- 5. On dissolution of the firm, realization account is a:
 - Memorandum account (a)
 - Real account (b)
 - Personal account (c)
 - Nominal account.

Section-B

(Short Answer Questions)

Answer any two questions out of the following three questions. Each question carries 71/2 marks. Short answer is required not exceeding 200 words. 71/2×2=15

- 6. Discuss different methods in preparing the accounting standards suggested by accounting standard board?
- 7. If a hire-purchaser acquires ownership of asset before payment of some instalments, he is entitled for some rebate. Write the formula that you would apply to calculate the rebate. Give an example.

8. Geetika, Sonika and Monika are partners sharing profits in the ratio of 5:3:2. Monika retires and the goodwill of the firm is ₹ 3,00,000. Geetika and Sonika decide to share profits in future in the ratio of 2: 1. Give journal entry for goodwill, when goodwill account is not be opened in the books.

Section-C

(Detailed Answer Questions)

Answer any three questions out of the following five questions. Each question carries 15 marks. Answer is required in detail. 15×3=45

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- 9. Name various accounting standards issued by the institute of Chartered Accounts of India. Explain any 10+5 four.
- 10. From the following receipts and payments account of Anand Health Club, prepare income and expenditure account for the year ended as on 31st March, 2010 and its balance sheet as on that date:

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Receipts	₹	Payments	₹	
Subscriptions	12,000	Salaries	2,000	
Entrance fees	1,000	Expenses for repair	500	
Donations	5,000	Stationary expenses	150	
Cash at Bank	10,000	Billiard Table	8,000	
Cash in Hand	4,000	Insurance premium	200	
Sale of old newspapers	150	Drama expenses	500	
Sale of Drama Tickets	1,050	Purchase of investment	6,000	
Interest on investments	100	Misc. Expenses	500	
Interest received		Furniture	6,000	
from bank	400	Cash in hand (closing)	2,650	
		Cash at Bank (closing)	7,200	
-	33,700		33,700	

Additional information:

- Insurance premium outstanding ₹40 1.
- 2. Misc. Expenses prepaid ₹90
- 8% interest has accrued on investment for 5 months
- 4. 50% of donation is to be capitalized
- Entrance fees are to be treated as revenue income.
- Billiard table costing ₹ 30,000 was bought during the last year and ₹ 22,000 were paid for it.
- Subscription in arrear for 2010 ₹ 900 and 7. subscription in advance for 2011 ₹ 350. 15

11: Distinguish between Branch and Department. What entries are made in the books of the Head Office to incorporate the Trial Balance received from a Branch? Are there more than one ways to make these entries? If so, give them. 4+6+5

The Rathi Coal Company takes a lease of a coal mine 12. for a term four years from 1st April, 2008 paying a minimum rent of ₹ 40,000 per annum merging into a royalty of ₹ 2 per tonne of coal raised. The lease contains a provision to the effect that if the minimum rent paid in any year exceeds the royalties for the year, the amount of the excess may be recouped by the coal company out of the royalty payable, in the following year only. Coal was raised as follows:

Year	2008 - 09	2009 – 10	2010-11	2011-12
Coal (tonnes)	2,000	16,000	22,000	35,000

Give the journal entries necessary to record these transactions in the books of the Rathi Coal Company.

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3. A, B and C are partners, sharing profits and losses in proportion of their capitals, which on 31st March, 2011 stood at ₹ 3,000, ₹ 2,000 and ₹ 1,000 respectively. The firm's liabilities on that date amounted to ₹3,000 apart from a contingent liability for ₹ 600 and not so far brought into the accounts which also matured for payment in addition. C had loaned ₹ 600 to the firm.

They decide to dissolve partnership on 1st April 2011 and the assets realized at ₹14,400. Give the balance sheet as on 31st March, 2011 and the ledger accounts to close the books of the firm.

3+12

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