



MODERN COLLEGE OF PROFESSIONAL STUDIES

(Approved by NCTE & Affiliated to C.C.S. University, Meerut)

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STUDENT HAND BOOK OF ETHICS AND CONDUCT FOR STUDENT ALONG WITH STANDARD PROCEDURES

The committee was formed on 11/07/2022, as per the instructions of the Principal of Modern College, with the goal of establishing character guidelines for students. On 08/08/2022, the committee members met and successfully concluded their deliberations. The recommendations of the committee are now being put forward for consideration-

1. PREAMBLE

Modern College of Professional Studies is committed to nurturing an academic environment rooted in excellence, integrity, and personal growth. Our Student Handbook of Code of Ethics and Conduct outlines the values and standards we uphold to maintain a positive and inclusive campus atmosphere. This document guides behaviour both in and out of the classroom, emphasizing the importance of personal integrity, respect for diversity, and community well-being. By joining our community, students agree to adhere to these principles, contributing to a supportive and enriching educational experience for everyone. As we embark on this journey together, we anticipate that all members of Modern College will strive to uphold these ideals, fostering a memorable and transformative college experience.

2. JURISDICTION

The jurisdiction of the Student Handbook of Code of Ethics and Conduct extends to all students enrolled at Modern College of Professional Studies. This includes oversight of conduct on the college premises, during college-sponsored activities, and events, as well as off-campus behaviour that may adversely impact the college's reputation, community safety, or violates established policies.

The college reserves the right to address and sanction misconduct encompassing, but not limited to:

- Violations of the college's policies, including the Sexual Harassment Policy.
- Behaviours that threaten the health or safety of any individual within the college community.
- Illegal possession or use of weapons, drugs, or alcohol.
- Actions off-campus that significantly harm the college's interests or undermine its values.

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This comprehensive jurisdiction ensures that Modern College of Professional Studies maintains a safe, respectful, and inclusive environment conducive to learning and personal development. Students are expected to uphold these standards both within and beyond the college boundaries, reflecting the values of Modern College in all aspects of their conduct.

3. ETHICS AND CODE

As an affiliate of CCS University, Modern College of Professional Studies adheres to the university's comprehensive guidelines on student ethics and conduct. Our commitment to fostering an academic and social environment that reflects the highest standards of integrity and respect is unwavering. This section outlines the responsibilities and expectations for all students, ensuring that our community's values align with those of CCS University.

3.1 Academic Integrity

In line with CCS University's policies, Modern College expects all students to uphold academic integrity in every aspect of their educational journey. Students are expected to engage in their studies with honesty and integrity, ensuring that all academic work is conducted fairly and without deceit. This includes:

- **Plagiarism:** Presenting someone else's work as your own, whether copied directly or paraphrased, without proper attribution, is strictly prohibited.
- **Cheating:** Using unauthorized materials or receiving unauthorized assistance during examinations or in completing assignments compromises the integrity of your academic record and is not permitted.
- **Fabrication:** Falsifying data, information, or citations in any academic exercise is deceitful and unacceptable.

Violations of academic integrity will be met with serious disciplinary actions, ranging from failing grades on assignments or courses to suspension or expulsion, based on the severity of the misconduct.

3.2 Respect and Inclusion

Echoing the university's commitment to diversity and inclusion, we at Modern College celebrate and respect the diverse backgrounds, cultures, and perspectives within our community. We strive to create an environment where all students feel respected, included, and valued, regardless of their background, identity, or beliefs. To support this, we promote:-

- **Respectful Communication:** Engage in discussions and interactions with respect for others' views and experiences. Derogatory, offensive, or harmful language is unacceptable.
- **Inclusion:** Participate in and contribute to creating inclusive spaces and activities that welcome diversity and encourage equity.
- **Non-Discrimination:** Discrimination of any kind, including on the basis of race, religion, gender identity, sexual orientation, disability, or national origin, is against our college's values and policies.



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3.3 Personal Safety and Community Well-Being

The safety and well-being of our campus community are paramount. Students are required to:

- **Follow Safety Protocols:** Adhere to college and public health guidelines designed to protect personal and community health.
- **Report Threats:** Immediately report any behaviour or conditions that threaten safety or well-being to appropriate authorities.
- **Substance Abuse:** Abide by laws and college policies regarding alcohol and drugs. Substance abuse that endangers oneself or others will lead to disciplinary actions.

3.4 Responsible Digital Citizenship

In our digital age, responsible use of technology and social media is crucial. Students should abide by the following:-

- **Positive Engagement:** Use digital platforms in ways that promote positive, constructive engagement. Avoid spreading misinformation or engaging in cyberbullying.
- **Privacy:** Respect the privacy of others. Do not share personal information without consent.
- **Intellectual Property:** Honour copyright and intellectual property rights online.

3.5 Accountability and Disciplinary Actions

Accountability is key to maintaining the integrity of our academic and social community. The Proctorial Board reviews incidents of misconduct, with potential consequences including:

- **Warnings:** For minor first offenses, aiming to educate about policies and expectations.
- **Restrictions:** Temporary or permanent loss of college privileges or access to facilities.
- **Community Service:** Assignments that contribute positively to the college community or rectify harm done.
- **Suspension or Expulsion:** For severe violations, removal from the college for a period or permanently.

3.6 Right to Appeal

Students have the right to appeal disciplinary decisions within a specified timeframe, providing an opportunity for review and reconsideration by the Principal or an appeals committee.

3.7 Anti-Ragging Policy and Sexual Harassment

Strict policies against ragging and sexual harassment emphasize our commitment to a safe, respectful learning environment. Violations can result in severe penalties, including legal action.

3.8 Grievance Redressal

The Student Grievance Redressal mechanism ensures students can report concerns and grievances related to academic and non-academic matters, with assurance of fair investigation and resolution.

3.9 Participation in Governance

Active student participation in college governance is encouraged, allowing students to contribute to policy formulation, campus life improvement, and decision-making processes.


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